

CITY OF WEBB CITY, MISSOURI
CITY COUNCIL MEETING
Tentative AGENDA
Monday, December 11, 2023
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INVOCATION
PLEDGE

Matt Snyder of Frisco Church

OPENING OF MEETING

Roll Call
Mayor's Statement
Public Comments

ADMINISTRATOR'S REPORT

Administrator Report

CONSENT AGENDA

1. Council Minutes-November 27, 2023

ORDINANCES AND RESOLUTIONS

MOTIONS

Fire Dept.- Repair pump in Fire Engine #3 (Motion to approve and vote)

COMMITTEE REPORT

1. Financial Oversight
 A. Statement of Accounts, December 11, 2023, Action & Authorization
2. Committee of the Whole
 Next Council Meeting January 8, 2024

CLOSED SESSION

RSMO 610.021 Subsection (1) Legal and (2) Real Estate

ADJOURN

Administrator's Report 12/11/23



The Mayor and our First Lady officiated the Annual Christmas Parade in downtown on Thursday night. The crowds were large and the weather was cooperative this year.

So far so good. Polar Bear Express is reported to be running smoothly this year and the light show is impressive. Of Course we sold out of tickets as always but we do have the occasional cancellation. If anyone has a need for tickets please do not hesitate to contact us.

Leaf pickup 2023 has completed the first run through the city. We are currently doing some cleanup and maintenance on the equipment and anticipate another run later next week. If you have leaves that need cleaned up and are at the curb please let public works know as your last

chance is next week. . Please do not block fire hydrants or water meters. Do not put them into the street as this could prove harmful in the event of rain by clogging storm gutters. Limbs and branches should not be mixed in with the leaves as they will not be picked up during leaf collections.



Liberty Electric has been contacted and we are awaiting the permanent electric connection and meter to be installed at our new **Well house #15**.

Employee Appreciation Holiday Dinner will be Friday night December 15th at Just A Taste in downtown. We certainly invite all of the council to join us as we celebrate all the accomplishments of the Webb City staff during the year 2023!

There was a **large water leak** reported near the Webb City School Admin building last week. Our crews responded and located the leak under the roadway and were able to repair the main in a matter of hours with little to no service interruption.

Previous Meetings

Staff have been working with engineers to seek possible funding for an additional water storage tank to be utilized possibly in the northwest part of the city. Staff will be bringing forward any progress as it becomes available.

Waste Water crews have been reporting that the new bar screen trash basket recently installed at the Walnut Ridge Lift Station has shown some real results recently. As we are wrapping up the final touches on the remodel and installation of this equipment it already has proven that it works and works well. We are excited to prevent further damage at the plant with what appears to be the disposable wipes but are saddened that we have yet to reach more about the dangers of these products to our waste water system.

Construction projects all over town seems to be in high gear. Madison Avenue has the Popeye's and What a Burger nearly in the dry and the Tee Time facility on East Street has their building nearing completion and the contractor looks to now be focusing on the dirt work on the range. Very soon we should be announcing another multi state franchise that has submitted plans for the 10th and Madison location that was once owned by Valdez family and has sat vacant for the past many years.

City staff have met with the owners of the property directly behind Flat Creek Grill and Sleep Inn. It is their desire to begin a commercial project on the land and have requested input from the city as to what we feel would fit best. Several options were discussed and an agreement was made with all to do our best to promote that site as any opportunities present themselves. We look forward to working with them **to spur further commercial ventures within Centennial Retail Park.**

Waste Water and Administration continue to work on compliance for the new permit draft with members of the Department of Natural Resources. Staff will be taking steps to change the discharge ditch to bypass the wetlands if this continues to be required. Crews are also continuing **the improvements at the Walnut Ridge lift station** and as of this week are installing the new bar screen system that we hope will slow the damage caused by the (allegedly) disposable wipes.

Parks Department staff continue to locate additional leaks in Paradise Lake as the water level drops. One such large leak was plugged last week with use of the excavator and loads of clay. We are discussing the possibility of having a dozer brought in and then try and cover the large rock area that protrudes through the bottom of the lake with a layer of clay. Those are the areas that appear to be having the most leaks. We will be gathering some cost estimates and time lines soon to be presented to council as a possible project.

We have now been able to fill the part time position at the recycle gate so the gate is now scheduled to be open 7 days a week from 9am to 6pm.

. Waste **Water crews are currently replacing the lighting fixtures at the senior center** to new efficient LED type lights. The old ones had several that were in need of repair and parts were getting hard to find. Also they will be continuing to work on the Walnut Ridge lift station. The new bar screen has arrived and once the well is set we will get that into operation and hopefully slow down the disposable wipe clogs.

Our striping machine has been put to some good use and we hope to see more soon. They have completed the intersections and roadway on East Street and also Fountain road since the latest round of overlay paving was completed. We hope to get to restriping on Hall Street in the near future.

The **tarp replacements for the Farmers Market** have been ordered. The Market has applied for a grant which could cover new tarps for all three of the pavilions (currently just the two are covered) we should receive word in the next week or so if that was approved. Currently the two replacements are on order and the Farmers Market has agreed to 50% funding.

Staff have been working with EPA and Cardinal Valley Habitat Trustees to fund a large concrete pad to be utilized in our bio-solid composting program. Currently we use the gravel area north of the plant to lay out our rows for composting and drying. A concrete pad would reduce wear and tear on our equipment and reduce any water seepage that occurs during the process. **We have received word that this project has been approved for funding and we should be contacted in the near future with further details.** This will be something we have been working on for many years and are excited to see it become even a possibility.

Carl Francis
City Administrator

2023 Dates to remember upcoming;

November 30, December 1, 2, 5, 7, 8, 9, 14, 15, 16 – Polar Bear Express
Monday, December 11 – Employee/Sponsor Night @ Polar Bear Express

Wednesday, December 6th – Christmas Parade, 6:30 p.m. All staff & Council Members invited to ride in the Old Urban Street Trolley

Friday December 15th, Employee Appreciation Banquet, Just A Taste, Downtown Webb City

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INVOCATION	Pastor Chris Jackson from United Methodist Church gave the invocation.				
PLEDGE TO FLAG	The Council remained standing for the Pledge of Allegiance.				
COUNCIL MEETING	The City Council of Webb City, Missouri met in regular session Monday, November 27, 2023 at 5:30 p.m. in Council Chambers. Mayor Lynn Ragsdale presided.				
ROLL CALL	The following members answered roll call: Gina Monson, Brad Baker, Debbie Darby, Ray Edwards, Alisa Barroeta, Jerry Fisher, and Jim Dawson. Absent: Andy Queen. There being seven members present and seven members representing a quorum. Mayor Lynn Ragsdale declared this session of council officially opened. Also present were City Administrator Carl Francis, City Attorney Troy Salchow, City Clerk Kimberley DeMoss, Police Chief Don Melton, Battalion Chief Scott Pink, Wastewater Director William Runkle, Street & Water Director Rick Roth, Economic Development Coordinator Erin Turner, and Parks Director Bryan Waggoner. Absent: Finance Director Tracy Craig, and Fire Chief Andy Roughton				
MAYOR STATEMENT	None				
VISITORS	None				
ADMINISTRATOR	Administrators Report for November 27, 2023, was available for the Council to review. Councilman Dawson stated how impressive King Jack Park looked with all the festivities and how the new tarps at the Farmer’s Market looked. He stated that the Farmer’s Market Board were impressed as well. He admired the comradery of the Parks Dept. crew members. In addition, Councilman Dawson thanked Street Director Rick Roth for having the paving completed in the park. Councilwoman Barroeta seconded what Councilman Dawson stated.				
CONSENT AGENDA	Mayor Lynn Ragsdale entertained a motion to accept the Consent Agenda items for November 27, 2023. Councilwoman Barroeta made the motion. Councilwoman Monson seconded. The motion carried with seven yes votes. <table><tr><td>1. Council Minutes-November 13, 2023</td><td>2. PD Reports</td></tr><tr><td>3. Sales/Use Tax</td><td>4. Treasurer’s Report</td></tr></table>	1. Council Minutes-November 13, 2023	2. PD Reports	3. Sales/Use Tax	4. Treasurer’s Report
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MOTIONS

Fire Dept.- Renew reporting system software

Councilwoman Darby made a motion to authorize the Fire Dept. to renew the annual subscription from ESO software for their reporting system in the amount of \$9,044.19. Councilwoman Monson seconded. The motion carried with seven yes votes

Public Works-Purchase a new leaf vac from Armor Equipment

Councilman Baker made a motion to authorize the Public Works Dept. to purchase a new leaf Vac from Armor Equipment in the amount of \$132,292.82 which is a budgeted item. Councilman Fisher seconded. The motion carried with seven yes votes.

Public Works-Purchase new dump truck bed

Councilwoman Darby made a motion to authorize the Public Works Dept. to purchase a new dump bed for the 2008 Peterbilt from Bus Andrews in the amount of \$18,450.00, which is a budgeted item. Councilman Fisher seconded. The motion carried with seven yes votes.

**FINANCIAL
OVERSIGHT**

Mayor Lynn Ragsdale entertained a motion to accept the Statement of Accounts dated November 27, 2023. Councilwoman Monson moved to accept the Statement of Accounts. Councilwoman Darby seconded. The motion carried with seven yes votes.

Statement of Accounts is as follows:

City Electronically	10906-1112	32,957.28
City Fund	42188-42250	100,433.29
Habitat Electronically	219-220	166.76
Debt Fund	149	<u>91,893.51</u>
Grand Total		\$225,450.84

**COMMITTEE OF
THE WHOLE**

Mayor Lynn Ragsdale set the next Council Meeting for Monday, December 11, 2023 at 5:30 p.m. in the Council Chambers.

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CLOSED SESSION

Mayor Ragsdale entertained a motion to go into closed session for RSMO 610.021 Subsection (1) Legal and (2) Real Estate. Councilman Baker made the motion. Councilwoman Monson seconded. The motion carried with a roll call vote. Yes: Monson, Baker, Darby, Edwards, Barroeta, Fisher, and Dawson. Absent: Queen

ADJOURN

Mayor Lynn Ragsdale adjourn the council meeting at the end of Closed session at 6:05 p.m.

Lynn Ragsdale, Mayor, and Presiding Officer

Attest:

Kimberley E. DeMoss, City Clerk

Council Report

City of Webb City

Fire Department
Fire Engine 3
Repair, December
11th, 2023

SUBJECT:

To allow the Fire Department to repair the pump on Engine 3.

BACKGROUND:

Our current Engine 3 is a 1994 Freightliner apparatus that is in need of the pump being repaired/rebuilt. This is a reserve apparatus that is used when our front line engine isn't available, and is used for call in crews in the event of more than one event occurring at a time. This is the first major repair that this apparatus has required to the best of my knowledge.

<u>Item</u>	<u>Vendor</u>	<u>Price</u>
Repair/Rebuild Pump	FireMaster	\$10,475.00
<u>Total</u>		<u>\$10,475.00</u>

RECOMMENDATION:

It is the recommendation of the Fire Department to allow FireMaster to repair/rebuild the pump on Engine 3. This truck was built by this company when we purchased it in 1994. They are the closest facility that can do this repair as they are located in Springfield. They will also test the pump and make sure it is certified to current NFPA standards when we receive it back.

FISCAL IMPACT:

This repair was unbudgeted, but it will be made with funds that are in the current budget but may require a budget amendment later in the fiscal year in the event of other needed repairs for the apparatus'.

Prepared/Submitted By:

Andrew Roughton
Fire Chief

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
Finance Director