

CITY OF WEBB CITY, MISSOURI
CITY COUNCIL MEETING
Tentative AGENDA
Monday September 09, 2024
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INVOCATION

PLEDGE

OPENING OF MEETING

Roll Call
Mayor's Statement
Public Comments

BADGE PINNING & SWEARING IN

Fire Dept. Triston Kralicek

ADMINISTRATOR'S REPORT

Administrator Report

CONSENT AGENDA

1. Council Minutes-August 26, 2024

RESOLUTION

Resolution No. 24-1001-Support Cardinal Towers Preservation LLC, application for tax credits

MOTIONS

Park Dept. - Purchase clay and dozer service to try to seal Paradise Lake in KJP (Motion to approve and vote)
PD – Accept grant from MoDot Highway safety in the amount \$89,737.00 (Motion to approve and vote)

COMMITTEE REPORT

1. Financial Oversight
 A. Statement of Accounts, September 09, 2024, Action & Authorization
2. Committee of the Whole
 Next Council Meeting September 23, 2024

ADJOURN

Administrator's Report 09/09/24



The new “W Club” Recreation area is moving along well. The Fire Department has been helping with the compaction of the pad by spraying water down which will help as they start the concrete pour. We should start to see the structure going up in the next week.



Paradise Lake in King Jack Park has been the subject of several conversations recently due to the loss of water again this year. Staff have put together a plan and an estimate of cost to try and seal the areas that are leaking up. The water is so low now that we plan to move a large amount of clay to the area and use a dozer to push and compact it over the areas of obvious leak occurring. Estimated cost to be \$12-\$15,000 subject to council approval.

The Police and Fire Departments will be hosting two local students from the Carthage Technical Center as part of the Public Safety Intern education program. They will be spending time at both departments getting a first-hand look at the role of Public Safety in the community.

The alley behind 208 N. Main has been closed to traffic recently due to the failing of the brick wall on the back of the building. Staff are now contemplating how best to handle the failing structure. Notice has been sent and no response has been received to date.

The Webb City Chamber Paint the Town Red Parade and celebration will be held Wednesday September 25th. Parade will be at 6pm on Main Street and then following that we will again have the game and vendors in the area near the school off of Stadium Drive.

Previous Meetings

Well #15 is finally up and running. Reports are that the well is performing at an extremely high level and we hope this will reduce the need for outside sourced water at least during the winter and spring times when yard watering is not so prevalent.

Public works has been busy striping the school crossings that we paved over prior to Mondays school start. Once that is complete we will be working to stripe streets that we can do with our machine and most likely contract out some of the longer stretches of street.

Limb Grinding is at an all-time high out at the treatment facility. We are continuing to work on a plan to offer permits to companies that wish to utilize the service but not impede on residents who wish to take their limbs out to the yard.

1st Street Water Line replacement Project has been ongoing. There have been many obstacles that were not anticipated such as gas lines in places we were not advised and service line issues but we continue to plug forward. We hope to have this project completed in the next few days to where we can at least remove the cones and bury the service lines. The addition of the Hydro dig on the Vactor truck has come in very useful during this project.

24/25 FY Budget preparations are in full swing. Each department has received their worksheets to begin making plans for next year. City staff have been advised capital purchases will be reviewed during the upcoming budget meetings and it is anticipated spending will be held to similar amounts as last year with the exception of adding the future personnel and expenses for the new Recreation Center in King Jack Park. We continue to evaluate job duties and areas we can streamline the position needed for operating this facility. There is also much work going into what will be offered as we open the facility. Emphasis will be on youth sport programs during the week and how we will make it available to public during inclement weather for exercise programs.

Preparing for fall Flag Football and Soccer which begins September 9th is in full swing. Concession stands will be ready to go and we certainly appreciate all the work that goes into the planning of these activities behind the scenes.

Parks Department has already began **the 2024 Polar Bear Express preparations.** This work will move into high gear once the Fall Soccer and Flag Football seasons are under way.

Public Works Water crew has been working hard to complete the **new water main on 1st street** prior to the start of school. If they can reach Washington Street before then the busses will not be interrupted. Our crews have not been slowed even by the extreme heat lately. This project has been on the list for many years and it is good to see it being completed. This will upgrade our fire protection ability in the entire area.

City staff met this week with Webb City School Administration staff to discuss some planned projects we would like to get accomplished before school starts this fall. We agreed to assist in funding on a new sidewalk on land the school has purchased across the street from the highschool. The sidewalk has a couple areas of concern and we can utilize our budgeted 50-50 cost share program to help purchase materials up to \$5,000. There will also be some work at Main and Vine to try and smooth the sidewalk and ADA entrance.

Staff met with members of the Farmers Market for our monthly meeting and it was agreed to **install an ADA accessible doorway into the restroom at the Kitchen at the farmers Market.** We have received bids and the total cost will be \$4,200 and that will be split between the City and the Farmers Market. Farmers Market staff will be doing some maintenance and painting along the fascia of the pavilions and Parks staff will be planning to bring the picnic tables in this winter for some rehab.

City staff are working with our VoIP phone provider to put together a **texting system for notifying late water payment accounts.** Currently we spend an enormous amount of time making courtesy calls each month. Our system has grown to the point where this is becoming too time consuming.

The filming of the documentary about the composting and waste water project is continuing. **Crews have been given tours by Habitat and Plant staff for the last couple weeks. The grinding is continuing on the large amount of limbs** as a result of the recent storms. We were forced to spend \$20,000 on a repair to the machine in order to keep it online. Recently the mulch that is being produced has been used in several of our parks thus reducing costs. Specifically it has been used to soften the playground surfaces and thus far has worked out really well.

The Caboose has been being reconstructed by the Webb City High School Vo-Tech Department. We were recently advised it is near completion and the Parks Department is now working to build a pad in front of the Depot and Farmers Market Kitchen for display. It is our hope this location will prevent some of the vandalism that was occurring back by the splash-Pad.

Carl Francis
City Administrator

2024 Upcoming dates to remember;

Recycle and limb yard gate is now open 7 days a week until 6pm.

SEPTEMBER

14th: Route 66 Cruise Night, 5 – 8 p.m.

Paint The Town Red Wednesday September 25th

OCTOBER

24th: WC Chamber Banquet

31st: Downtown Trick-Or-Treat

NOVEMBER

2nd: Polar Bear Express Tickets On Sale, 9 a.m. - online

TBA: Downtown Holiday Merry Market

30th: Mayor Ragsdale's Park Lighting, 6 p.m.

DECEMBER

5th – 7th / 12th – 14th / 19th – 21st

Polar Bear Express, King Jack Park, 5:30 – 9:00 p.m.

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REGULAR SESSION
Monday, August 26, 2024
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INVOCATION Pastor Kyle Beverlin from Emanuel Baptist Church gave the invocation.

PLEDGE TO FLAG The Council remained standing for the Pledge of Allegiance.

COUNCIL MEETING The City Council of Webb City, Missouri met in regular session Monday, August 26, 2024, at 5:30 p.m. in Council Chambers. Mayor Pro Tem Jerry Fisher presided.

ROLL CALL The following members answered roll call: Andy Queen, Gina Monson, Brad Baker, Debbie Darby, Ray Edwards, Alisa Barroeta, and Jim Dawson. Absent: Mayor Lynn Ragsdale. There being seven members present and seven members representing a quorum. Mayor Pro Tem Jerry Fisher declared this session of council officially opened. Also present were City Administrator Carl Francis, City Attorney Troy Salchow, City Clerk Kimberley DeMoss, Finance Director Tracy Craig, Police Chief Don Melton, Fire Chief Andy Roughton, Sewer Utility Director William Runkle, Street & Water Director Eddie Kreighbaum, Economic Development Coordinator Erin Turner, and Parks Director Bryan Waggoner.

MAYOR STATEMENT Mayor Pro Tem Jerry Fisher turned the meeting over to Councilman Dawson.

Councilman Dawson presented Mayor Pro Tem Jerry Fisher a certificate that was given to the City on Saturday, August 24, 2024, from the Nation Society of the Sons of the American Revolution in recognition of Exemplary Patriotism in the display of the Flag of the United States of America. In addition, a Liberty tree also known as a Jasper tree was planted in honor of the city. The city of Webb City and the City of Hannibal are the only cities recognized for this display.

VISITORS NONE

Mayor Pro Tem Jerry Fisher moved the Badge Pinning up on the agenda.

FIRE DEPT. BADGE PINNING/PROMOTIONS

Fire Chief Andy Roughton introduced the following for promotions:
Cody Stone-Battalion Chief-Badge pinned on by his wife
Chris Burrow-Captain-Badge pinned on by his daughter
Cole Allen-Engineer-Badge pinned on by his girlfriend.

Harrison Davis was sworn in by City Clerk Kimberley DeMoss and Harrison's father pinned on his badge.

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PUBLIC HEARING

Mayor Pro Tem Jerry Fisher opened the Public Hearing regarding the Tax Levy 2024. Mayor Pro Tem Jerry Fisher asked if anyone was present to speak for the Tax Levy? There were none.
Mayor Pro Tem Jerry Fisher asked if anyone was present to speak against the Tax Levy? There were none.
Mayor Pro Tem Jerry Fisher closed the Public Hearing- 5:48 p.m.

ADMINISTRATOR

Administrators Report for August 26, 2024, was available for the Council to review. In addition, City Administrator Carl Francis gave each councilmember a draft investment policy for them to review and asked if any changes needed to be made as this policy would fulfill the suggested request made by the Auditor of KPM.

CONSENT AGENDA

Mayor Pro Tem Jerry Fisher entertained a motion to accept the Consent Agenda items for August 26, 2024. Councilman Baker made the motion. Councilwoman Darby seconded. The motion carried with seven yes votes.

- | | |
|------------------------------------|------------------|
| 1. Council Minutes-August 12, 2024 | 2. PD Reports |
| 3. Fire Reports | 4. Sales/Use Tax |
| 5. Treasurer's Report | |

**COUNCIL BILL
NO. 24-005**

An Ordinance to establish a procedure to disclose potential conflicts of interest and substantial interests for certain officials of the City of Webb City, Missouri.

Councilwoman Monson presented Council Bill No. 24-005 for the second and final reading. Second and final reading completed. Councilwoman Monson moved to accept the second and final reading of Council Bill No. 24-005. Councilwoman Barreto seconded. The motion carried with a roll call vote. Yes: Queen, Monson, Baker, Darby, Edwards, Barroeta, and Dawson.

Thereby duly giving Council Bill No. 24-005, Ordinance No. 24-005.

**COUNCIL BILL
NO. 24-006**

An Ordinance providing Revenue for the Webb City General Fund; for the Webb City Library Fund for the maintenance of a free public library; for the Webb City Park Fund for the maintenance of City Parks; all for the tax year 2024

Councilwoman Monson presented Council Bill No. 24-006 for the first reading. First reading completed. Councilwoman Monson moved to accept the first reading. Councilman Queen seconded. The motion carried with seven yes votes. Mayor Pro Tem Jerry Fisher entertained a motion to have the second and final reading. Councilwoman Darby made the motion. Councilwoman Barroeta seconded.

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Council Bill No. 24-006
Continued

The motion carried with a roll call vote. Yes: Queen, Monson, Baker, Darby, Edwards, Barroeta, and Dawson. Second and final reading completed. Councilwoman Monson moved to accept the second and final reading of Council Bill No. 24-006. Councilwoman Barroeta seconded. The motion carried with a roll call vote. There were seven yes and zero no votes.
Thereby duly giving Council Bill No. 24-006, Ordinance No. 24-006.

MOTIONS

PD-Contract with Idemia to provide digital fingerprinting

Councilman Queen made a motion to authorize the Police Dept. to contract with Idemia to provide digital fingerprinting through Livescan as a Service. Currently the Missouri State Highway Patrol pays annual maintenance for this device. Idemia is moving to a lease program that the Missouri State Highway Patrol will continue to pay for as long as the funding is available. If the funding isn't available, PD would have to pay for future service.

Councilwoman Darby seconded. The motion carried with seven yes votes.

Cemetery Dept.-Purchase a Zero Turn 42" deck lawnmower

Councilwoman Barroeta made a motion to authorize the Parks Dept. to purchase a 42" Zero Turn deck lawn mower from Lambert Tractor & Machinery in the amount of \$4,531.18. Councilman Queen seconded. The motion carried with seven yes votes.

**FINANCIAL
OVERSIGHT**

Mayor Pro Tem Jerry Fisher entertained a motion to accept the Statement of Accounts dated August 26, 2024. Councilwoman Monson moved to accept the Statement of Accounts. Councilman Queen seconded. The motion carried with seven yes votes.

Statement of Accounts is as follows:

City Electronically	1450-1470	139,112.83
City Fund	44432-44516	1,522,590.42
Habitat Electronically	257-259	764.50
Habitat Fund	966-969	76.62
Meter Fund	5977	<u>7,570.00</u>
Grand Total		\$1,670,114.37

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**COMMITTEE OF
THE WHOLE**

Mayor Pro Tem Jerry Fisher set the next Council Meeting for Monday, September 09, 2024, at 5:30 p.m. in the Council Chambers.

ADJOURN

Mayor Pro Tem Jerry Fisher adjourned the council meeting at 6:05 p.m.

Lynn Ragsdale, Mayor,

Attest:

Kimberley E. DeMoss, City Clerk

RESOLUTION 24-1001_____

**A RESOLUTION OF SUPPORT FOR CARDINAL TOWER
PRESERVATION, LLC, PLAN TO RENOVATE AND IMPROVE
THE CARDINAL TOWERS 60 UNIT HOUSING COMPLEX
WITHIN THE CITY OF WEBB CITY, MISSOURI**

WHEREAS, Cardinal Towers Preservation LLC., is proposing to renovate and make very much needed improvements on the 60-unit family affordable housing development that is located in the city limits of Webb City, Missouri known as Cardinal Towers located at 324 N. Tom Street.

WHEREAS, the City of Webb City supports the economic development and promotion of affordable housing within the City of Webb City for the benefit of the citizens of Webb City, Missouri.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL of Webb City, Missouri that the City Council supports favorable consideration to be given for a tax credit award for this Housing Development on behalf of the citizens of the City of Webb City, Missouri.

APPROVED AND PASSED this ___ day of September, 2024

Attest:

Lynn Ragsdale, Mayor and Presiding Officer

Kimberley E. DeMoss, City Clerk

Council Report

City of Webb City

Grant Acceptance
MoDOT Highway Safety
Traffic Grant Awards
September 9, 2024

SUBJECT:

The Police Department is seeking the Council's approval to accept \$89,737 in grant funding from the Missouri Department of Transportation and purchase equipment using the City's procurement process.

BACKGROUND:

The Missouri Department of Transportation will fully fund saturation patrols (driving while intoxicated wolf packs) and hazardous moving violation enforcement patrols from October 1, 2024, through September 30, 2025. Funding awarded for saturation patrols is \$47,597, hazardous moving violation enforcement patrols is \$34,040 and \$8,100 for in-car computer replacement. Funding included in these grants will go toward the purchase of three in-car camera systems (\$14,397), four dual antenna radar systems (\$7,040), and six computer tablets (\$8,100). The City of Webb City is not required to provide any matching funds to claim this award.

RECOMMENDATION:

Allow the Webb City Police Department to accept grant funding from the Missouri Department of Transportation.

Allow the Webb City Police Department to purchase equipment awarded in this grant using the City's procurement process.

FISCAL IMPACT:

The police department will budget \$89,737 in their 2024-25 fiscal year budget as revenue funds for these grant awards.

Prepared & Submitted By:

Donald E. Melton
Chief of Police

Reviewed By:

Carl Francis
City Administrator

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
City Financial Officer

CONTRACT

Form HS-1

Revision Reason: Other

Version: 3

08/01/2024

**Missouri Department of Transportation
Highway Safety and Traffic Division**
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
Phone: 573-751-4161
Fax: 573-634-5977

Project Title: Impaired Driving Enforcement
Project Number: 25-ENF-03-082
Project Category: Impairment Enforcement
Program Area: Impaired Driving Countermeasures

Funding Source: 154 AL / 20.607

Type of Project: Initial

Started: 10/01/2024

Federal Funds Benefiting	
State:	
Local:	\$47,597.00
Total:	\$47,597.00

Source of Funds	
Federal:	\$47,597.00
State:	
Local:	\$0.00
Total:	\$47,597.00

Prepared By
Van Loo, Tara

Name of Grantee
Webb City Police Dept.

Grantee County
Jasper

Grantee Address
211 W Broadway St

Webb City, MO 64870-1909

Telephone
417-673-1911

Fax
417-673-5140

Contract Period
Effective: 10/01/2024
Through: 09/30/2025

Subrecipient Authorizing Official

Date

Subrecipient Project Director

Date

MHTC Authorizing Official

Date

It is mutually agreed by the parties executing this contract to the following: the reimbursable costs shall not exceed the **total obligated amount of \$47,597.00**; the recipient of funds shall proceed with the implementation of the program as detailed in attached forms (which become part of this agreement) and shall adhere to conditions specified in attachments (which become part of this agreement); all Federal and State of Missouri laws and regulations are applicable and any addendums or conditions thereto shall be binding; any facilities and/or equipment acquired in the connection with this agreement shall be used and maintained for highway safety purposes; the recipient of funds must comply with the Title VI of the Civil Rights Act of 1964, and the Federal Funds from other sources, excluding Federal Revenue Sharing Funds, will not be used to match the Federal funds obligated to this project.

CONTRACT

Form HS-1

Version: 1

05/28/2024

**Missouri Department of Transportation
Highway Safety and Traffic Division**
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
Phone: 573-751-4161
Fax: 573-634-5977

Project Title: HMV Enforcement
Project Number: 25-PT*-02-083
Project Category: Traffic Enforcement Services
Program Area: State and Community Programs

Funding Source: 402 / 20.600

Type of Project: Initial

Started: 10/01/2024

Federal Funds Benefiting	
State:	
Local:	\$34,040.00
Total:	\$34,040.00

Source of Funds	
Federal:	\$34,040.00
State:	
Local:	\$0.00
Total:	\$34,040.00

Prepared By
Van Loo, Tara

Name of Grantee
Webb City Police Dept.

Grantee County
Jasper

Grantee Address
211 W Broadway St

Webb City, MO 64870-1909

Telephone
417-673-1911

Fax
417-673-5140

Contract Period
Effective: 10/01/2024
Through: 09/30/2025

Subrecipient Authorizing Official

Date

Subrecipient Project Director

Date

MHTC Authorizing Official

Date

It is mutually agreed by the parties executing this contract to the following: the reimbursable costs shall not exceed the **total obligated amount of \$34,040.00**; the recipient of funds shall proceed with the implementation of the program as detailed in attached forms (which become part of this agreement) and shall adhere to conditions specified in attachments (which become part of this agreement); all Federal and State of Missouri laws and regulations are applicable and any addendums or conditions thereto shall be binding; any facilities and/or equipment acquired in the connection with this agreement shall be used and maintained for highway safety purposes; the recipient of funds must comply with the Title VI of the Civil Rights Act of 1964, and the Federal Funds from other sources, excluding Federal Revenue Sharing Funds, will not be used to match the Federal funds obligated to this project.

CONTRACT

Form HS-1

Version: 1

05/23/2024

**Missouri Department of Transportation
Highway Safety and Traffic Division**
P.O. Box 270
830 MoDOT Drive
Jefferson City, MO 65102
Phone: 573-751-4161
Fax: 573-634-5977

Project Title: MDT replacement
Project Number: 25-M3DA-04-017
Project Category: 405c Data Program
Program Area: State Traffic Safety Information Systems

Funding Source: 405c / 20.616

Type of Project: Initial

Started: 10/01/2024

Federal Funds Benefiting	
State:	
Local:	\$8,100.00
Total:	\$8,100.00

Source of Funds	
Federal:	\$8,100.00
State:	
Local:	\$0.00
Total:	\$8,100.00

Prepared By
Van Loo, Tara

Name of Grantee
Webb City Police Dept.

Grantee County
Jasper

Grantee Address
211 W Broadway St

Webb City, MO 64870-1909

Telephone
417-673-1911

Fax
417-673-5140

Contract Period
Effective: 10/01/2024
Through: 09/30/2025

Subrecipient Authorizing Official

Date

Subrecipient Project Director

Date

MHTC Authorizing Official

Date

It is mutually agreed by the parties executing this contract to the following: the reimbursable costs shall not exceed the **total obligated amount of \$8,100.00**; the recipient of funds shall proceed with the implementation of the program as detailed in attached forms (which become part of this agreement) and shall adhere to conditions specified in attachments (which become part of this agreement); all Federal and State of Missouri laws and regulations are applicable and any addendums or conditions thereto shall be binding; any facilities and/or equipment acquired in the connection with this agreement shall be used and maintained for highway safety purposes; the recipient of funds must comply with the Title VI of the Civil Rights Act of 1964, and the Federal Funds from other sources, excluding Federal Revenue Sharing Funds, will not be used to match the Federal funds obligated to this project.

Council Report

City of Webb City

Paradise Lake
repair project to
seal up water leaks
09/09/24

SUBJECT:

Water level in Paradise lake has dropped to a level that would give crews access to the areas believed to be where the most of the leaks are occurring. City staff have devised a plan to have a large dozer on site to push approximately 100 loads of clay out into the area we feel the leaks are occurring. With the level of the water today one can see several holes that have opened up around the protruding large rock at the east end of the west lake.

RECOMMENDATION:

Motion to approve the cost estimates up to \$15,000 which will fund the use of a dozer from Quarrels Enterprise and the cost of approximately 100 loads of clay.

FISCAL IMPACT:

Parks Department will not be expending funds of the budgeted \$30,000 for paving of a parking lot. This will make available \$15,000 for this repair.

Submitted By:

Carl Francis
City Administrator

Prepared By:

Eddie Kreighbum
Public Works Director

Reviewed By:

Kim DeMoss
City Clerk

Reviewed By:

Tracy Craig
Finance Director